



Mount Litera Zee School, Balaghat

Minutes of Principal cum Staff - RSD meeting

Saturday 22 September, 2018

Date: 17/09/2018

Day: Monday

Venue: MLZS, Balaghat.

Timing: 3: 00 p.m. to 4:00 p.m.

Chairman MLZS Balaghat: Er. Diwakar Singh

Regional School Director: Ms. Satwant Palekar – RSD West Zone

Principal: Ms. Sweta Shivdasani

No. Teachers Attended: 14

PTA Members Attended: 3

Day 1 - Minutes of meeting:

On the RSD's visit to MLZS, Balaghat, following points were discussed in the PTA-1:

- 1. I-Care Workshop:** Ms Satwant Palekar, Regional School Director, West Zone, India took the workshop of I-Care for the parents of MLZS, Balaghat. In the session she made the parents aware of how they can understand their children more and protect them from emotional and sexual abuse happening around their children.
- 2. Collaborative Teaching:** The Principal call to order the first PTA Meet and started with explaining the parents the various techniques of how the teachers collaborate teaching in the classes using IWB Boards, various seating arrangements, mind maps, group discussions and using Microsoft
- 3. Pending Dues:** The Principal plead that the parents should be given message by the PTA members to pay the dues timely and avoid any delays as it hampers the school operations and governance.
- 4. Connecting India – Connecting Schools:** MLZS Balaghat and MLZS Latur have taken up the initiative to connect with each other and exchange the cultural program between the students of Balaghat and Latur. The first task is already finished by exchanging the videos of Latur and Maharashtra culture and demography.
- 5. Microsoft Training:** The Principal highlighted that the teachers of MLZS Balaghat are well trained in Microsoft Office 365 Training and are implementing it in their regular teachings to make the learning more effective.